

BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188
Lavon, Texas 75166

Date: December 12, 2017 **Time:** 7:00PM

MINUTES OF REGULAR BOARD MEETING

Call to order by: President Herman Stork

Directors Present: Herman Stork, Bryan Block, Jeff Bialecki, Leticia Harrison, Robert Haynes, Kevin Hutchinson

Directors Absent: Chris Elder

Public Comment: None

Consent Items:

Approval of Minutes of Regular Meeting on November 14, 2017.
Approval of November 2017 Financials.
Approval of November 2017 General Manager Report.

*Motion made by Director B. Block, seconded by Director R. Haynes to approve Consent Items.
Motion carried unanimously.*

Staff Report:

Legal update by James W. Wilson: *Attorney James Wilson had nothing to report.*

Regular Agenda Items:

- A. Discuss progress of Pump Station 1 relocation: *North Texas Municipal Water District (NTMWD) has not approved the plans for the new pump station. Attorney James Wilson will file the loan verification paperwork on December 13, 2017.*
- B. Discuss Cross-Connection Control Program procedures: *The Bear Creek SUD procedure for complying with the State of Texas requirement for cross-connection is to notify the customer annually when their inspection is due and for the customer to hire an inspector to perform the inspection. The customer is responsible for payment to the inspector and the inspector is responsible for filing the report with Bear Creek SUD. Bear Creek SUD has approximately 1,100 customers that require annual inspections. With the number of customers requiring inspections increasing every year, there is a need to change the*

procedure to something more manageable. A bid notice will be published for a request for proposal for backflow inspections for all customers within the Bear Creek SUD CCN. The notice will have specifications that the individual must be a licensed backflow inspector with capability to inspect domestic fire protection systems and backflow devices in confined spaces for approximately 1,100 customers at the present time with the prediction of growth expected for the next year. The proposal will be for a one year period.

- C. Discuss and act to Adopt 2018 Budget: *All board members reviewed the proposed 2018 budget prior to the meeting. The upgraded phone system would have more capabilities such as Caller ID, automated voice mail and recording. The retention period will be identified in the Record Retention Plan.*

Motion made by Director K. Hutchinson, seconded by Director R. Haynes to accept the 2018 budget as presented. Motion carried unanimously.

Adjournment to Executive Session:

Motion made by Director R. Haynes, seconded by Director B. Block to adjourn to Executive Session at 8:02PM. Motion carried unanimously.

Executive Session:

Executive Session Call to Order at 8:10PM.

Executive Session Agenda Items:

- (A) The Board may recess into closed or executive session to discuss the following:
- (1) Government Code §551.071. Consultation with Attorney: Discuss status of the Rate Payers' Appeal filed with the Public Utility Commission.
 - (2) Government Code §551.074. Personnel Matters
- (B) Reconvene into Regular Session and take any action necessary as a result of the Executive Session.

Adjournment from Executive Session at 8:25 PM:

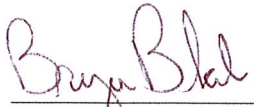
Regular Session Call to Order at 8:26PM.

Motion made by Director R. Haynes, seconded by Director K. Hutchinson to approve the General Manager's Performance Appraisal. Motion carried unanimously.

Adjournment at 8:45PM:



Herman Stork, President



Bryan Block, Vice President



Camille Reagan, Recorder