



BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188
Lavon, Texas 75166

Date: February 26, 2024 **Time:** 6:31PM

MINUTES OF REGULAR BOARD MEETING

Call to order by: President Chris Elder

Directors Present: Chris Elder, Herman Stork, Robert Haynes, Lisa Block, Leticia Harrison, Colby McClendon, James Watts

Directors Absent: None

Public Comment: None

Consent Items:

Approval of Minutes of Regular Meeting on January 22, 2024.
Approval of January 2024 Financials.
Approval of January 2024 General Manager Report

Motion made by Director R. Haynes, seconded by Director H. Stork to amend the budget for Account 2130 (State Assessment Fee) to \$18,755.95. Motion carried unanimously.

Motion made by Director R. Haynes, seconded by Director L. Block to approve Consent Agenda Items. Motion carried unanimously.

Regular Agenda Items:

- A. Consider and act on Certification of Unopposed Candidates and Order of Cancellation for the May 4, 2024, election of directors.
(Considerar y actuar sobre la Certificación de Candidatos sin Oposición y la Orden de Cancelación para la elección de directores del 4 de mayo de 2024.)

Motion made by Director H. Stork, seconded by Director C. McClendon to accept the Certification of Unopposed Candidates and approve the Order of Cancellation for the May 4, 2024, Election of Directors. Motion carried unanimously.

B. Discuss Ratepayers Appeal of District's Rates – Docket No. 49351.

Manager, C. Reagan, provided information from the Public Utility Commission that the January 19, 2024, final compliance report was sufficient and complies with the Order in Docket No. 49351 and the docket has been closed.

C. Update on Pump Station No. 2 project, status of pump maintenance, and shop building plans.

Manager, C. Reagan, provided information that the #3 pump and motor were reinstalled on February 7, 2024, and have been running since the installation. The foundation work has been started for the shop building.

D. Discuss House Bill 3834 – Cyber Security Awareness Training.

Manager, C. Reagan, discussed the requirement of all employees and board members to complete the cyber security awareness training each year. The training should be completed by June 1, 2024.

E. Discussion of Backflow Testing Procedures.

Manager, C. Reagan, provided information pertaining to the testing of all backflow devices for BCSUD customers. All new houses are installed with irrigation systems that require annual testing of backflow devices. BCSUD will investigate different options for the annual testing of all backflow devices.

Motion made by Director H. Stork, seconded by Director R. Haynes to request bids from all registered backflow testers to provide annual testing. Motion carried unanimously.

F. Discussion of property for tower site.

Tabled for Executive Session.

G. Development near Bear Creek SUD office.

Tabled for Executive Session.

H. Discussion of Personnel Matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee.

Tabled for Executive Session.

Board to Set Future Meetings and Agendas:

President, C. Elder, asked if anyone had any future meetings to be set or any items for future agendas.

Next Regular Board Meeting rescheduled for March 18, 2024, at 6:30 p.m.

Adjournment to Executive Session at 6:59PM under Sections 551.071 and 551.072 of the Texas Government Code:

Executive Session:

Executive Session Call to Order at 7:04PM.

Executive Session Agenda Item:

(A) The Board recessed into closed or executive session to discuss the following:

- (1) Texas Government Code Section 551.071 – Attorney-Client Consultation.
- (2) Texas Government Code Section 551.072 – Attorney-Client Consultation.
- (3) Texas Government Code Section 551.074 – Personnel Matters

(B) Reconvene into Regular Session and take any action necessary as a result of the Executive Session.

Adjourn Executive Session at 7:52PM

In accordance with Texas Government Code, Chapter 551, President Chris Elder reconvened the meeting at 7:52PM and stated that no action was taken in executive session.

Adjournment of Regular Meeting at 7:53PM.

Chris Elder, President

Lisa Block, Secretary

Camille Reagan, Recorder