



# BEAR CREEK SUD

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Lavon, Texas 75166

**Date:** July 24, 2023

**Time:** 6:32PM

## MINUTES OF REGULAR BOARD MEETING

**Call to order by:** President Chris Elder

**Directors Present:** Chris Elder, Robert Haynes, Lisa Block, Herman Stork, Leticia Harrison, Colby McClendon, James Watts

**Directors Absent:** None

**Public Comment:** None

### **Consent Items:**

Approval of Minutes of Regular Meeting on June 20, 2023.

Approval of June 2023 Financials.

Approval of June 2023 General Manager Report

*Motion made by Director H. Stork, seconded by Director L. Block to amend the budget for World Land Developers (Act. 2115) from \$100,000.00 to \$135,011.41. Motion carried unanimously.*

*Motion made by Director R. Haynes, seconded by Director H. Stork to approve Consent Agenda Items. Motion carried unanimously.*

### **Regular Agenda Items:**

A. Discussion and act upon Engineering Project Order - PS2 – Pressure Plane 1 Improvements.

*Joe Helmberger, Kimley-Horn, discussed that the Board approved Option 2 of the Pressure Plane 1 improvement plan in June. Joe will provide a work plan at the August meeting in order to amend the budget.*

*Motion made by Director H. Stork, seconded by Director J. Watts to approve Project Order for Pump Station 2, Pressure Plane #1 Improvement Project. Motion carried unanimously.*

B. Discuss and consideration of FM552 Waterline Relocations.

*Manager, C. Reagan, contacted the State Infrastructure Bank for funding requirements. State Infrastructure Bank is no longer offering loans for three years with no interest.*

*Motion made by Director R. Haynes, seconded by Director C. McClendon to pay off the Highway 205 existing loan and pursue a loan for FM552. Motion carried unanimously.*

C. Discuss and consideration of CCN Changes.

*Discussion of uncertificated area on FM552.*

*Motion made by Director R. Haynes, seconded by Director H. Stork to amend the Bear Creek SUD CCN to include uncertificated land on FM552. Motion carried unanimously.*

D. Update on Pump Station No. 2 project and shop building plans.

*Tabled for Executive Session.*

E. Update on House Bill 3834 – Cyber Security Awareness Training.

*Final deadline for completing the cyber security awareness training is August 31, 2023.*

F. NTMWD Preliminary Charges for FY2024.

*NTMWD provided preliminary charges for FY2024 of \$.38 per 1,000 gallons.*

G. Discussion and act upon TCEQ Lead Service Line Inventory Requirements.

*Manager, C. Reagan, discussed the TCEQ requirement that every water purveyor in the State of Texas complete an inventory of all customer service lines by October 16, 2024.*

*Motion made by Director L. Block, seconded by Director R. Haynes to move budget item System Expense (Account 5053) to TCEQ/EPA Lead Service Line Inventory. Motion carried unanimously.*

H. Personnel Matters – discuss the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.

*Tabled for Executive Session.*

**Board to Set Future Meetings and Agendas:**

*President, C. Elder, asked if anyone had any future meetings to be set or any items for future agendas.*

*Next Regular Board Meeting set for August 21, 2023, at 6:30 p.m.*

*Agenda items for August 2023 Board meeting: NTMWD rate increase, Pump Station No. 2 project update.*

**Adjournment to Executive Session at 7:50PM under Sections 551.071 and 551.074 Texas Government Code:**

**Executive Session:**

**Executive Session Call to Order at 7:52PM.**

**Executive Session Agenda Item:**

- (A) The Board recessed into closed or executive session to discuss the following:
  - (1) Texas Government Code Sections 551.071 – Attorney Matters.
  - (2) Texas Government Code Sections 551.074 – Personnel Matters.
  
- (B) Reconvene into Regular Session and take any action necessary as a result of the Executive Session.

**Adjourn Executive Session at 8:38PM**

In accordance with Texas Government Code, Chapter 551, President Chris Elder reconvened the meeting at 8:38PM and stated that no action was taken in executive session.

**Adjournment of Regular Meeting at 8:40PM.**

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Chris Elder, President

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Lisa Block, Secretary

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Camille Reagan, Recorder