



BEAR CREEK SUD

Telephone 1-972-843-2101 • P.O. Box 188
Lavon, Texas 75166

Date: December 16, 2024 **Time:** 6:30PM

MINUTES OF REGULAR BOARD MEETING

Call to order by: President Chris Elder

Directors Present: Chris Elder, Lisa Block, Herman Stork, Robert Haynes, Leticia Harrison, Colby McClendon, James Watts

Directors Absent: None

Public Comment: None

Consent Items:

Approval of Minutes of Regular Meeting on November 18, 2024.

Approval of November 2024 Financials.

Approval of November 2024 General Manager Report.

Motion made by Director R. Haynes, seconded by Director H. Stork to move \$325,000.00 to Engineering (Account 5120) from the General Fund. Motion carried unanimously.

Motion made by Director R. Haynes, seconded by Director L. Block to move \$3,830.00 to Dues (Account 5150) from Commercial Insurance (Account 5113). Motion carried unanimously.

Motion made by Director C. McClendon, seconded by Director H. Stork to approve Consent Agenda Items. Motion carried unanimously.

Regular Agenda Items:

A. Consider and act upon the award of contract for Bear Creek Special Utility District Pump Station #2 and Pressure Plane #1 Improvements Project.

Holly, Kimley-Horn, explained the receipt of seven bids for the project. Based on the bids received, TAKNEK LLC was the apparent low bidder for the project. Kimley-Horn contacted multiple references provided by TAKNEK and based on the feedback from

references and vendors associated with this project, TAKNEK has worked primarily as an electrical contractor or subcontractor and not in a general contractor role as required by the specifications for the project. A pump station of this size and complexity requires a contractor with experience building this type of facility as a general contractor. Kimley-Horn recommended to GTUA on behalf of BCSUD to reject the bid from TAKNEK and recommends award of the contract to the 2nd low bidder, Drake Heavy Contractors, LLC, based on references and qualifications.

Motion made by Director R. Haynes, seconded by Director C. McClendon to award the contract for the Pump Station #2 and Pressure Plane #1 Improvements Project to Drake Heavy Contractors, LLC. Motion carried unanimously.

B. Discuss mobile device management plans for company phones.

Director Block discussed several options of device management plans. Director Block recommends Jamf Pro or Workspace One (formerly Airwatch). Phones will be purchased for field employees and a mobile device management plan will be implemented on company devices.

C. Discuss and act upon City of Lavon Fire Department usage and Fire Fill Agreement.

Agreement will be modified to include a requirement of a 30-day notice for School Fun Days.

Motion made by Director H. Stork, seconded by Director R. Haynes to send the Fire Fill Agreement to the City of Lavon. Motion carried unanimously.

D. Discuss and act upon PUC Meeting.

Discussion in reference to comments made regarding BCSUD at the PUC meeting on October 24, 2024.

E. Discuss building plans for office.

Field Supervisor, R. Nelson, discussed quotes on the demo and haul off of the structure on the property. Cost would be approximately \$25,000.00. Brittany Rouse, Kimley-Horn, discussed the cost of a Topo survey to be approximately \$9,000.00. Kimley-Horn will put together a concept plan and suggestions of architects.

F. Discussion of Personnel Matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee.

Motion made by Director L. Block, seconded by Director H. Stork to add Field Supervisor, Richard Nelson, and Office Manager, Morgan NeSmith, as signature authority on bank accounts at Independent Financial. Motion carried unanimously.

Board to Set Future Meetings and Agendas:

President, C. Elder, asked if anyone had any future meetings to be set or any items for future agendas.

Next Regular Board Meeting scheduled for January 21, 2025, at 6:00 p.m.

Building Plans – office, demo structure on property.

Adjournment of Regular Meeting at 7:25PM.

Chris Elder, President

Robert Haynes, Vice-President

Camille Reagan, Recorder